Certification Training

Name (please type or print)	
Organization	
Address	
City	Province	Postal Code
Telephone	Fax	
Email Address	

Certification Training cost is per person. Submit a separate from for each participant. Please type or print participant name above clearly as it will appear on participant's certificate as written above.

Payment is due before training start date

Level	CRMS Version 2	Date	Price	Select
Lvl 1 part 1 Day 1	***Basic CRMS Administrator (Version 2) Administrator back end software management and front line interface***		$1,000.00	
Lvl 1 part 2 Day 2	***Intermediate CRMS Administrator (Version 2) Reports Suite, CRMS Add-On Modules***		$1,000.00	
Lvl 2 Day 3	***Advanced CRMS Administrator (Version 2) Reportable Forms Creation, Doc Design Application and Data Exporter***		$1,000.00	
Lvl 3	***CRMS Advanced IT Specialist (Version 2) Learn how to create your own Reports in the back end of the Database using MS Access or Crystal Reports*** ***Prerequisite: V.2 Level 1&2*** * Unique to each agency and requires previous Access/ or Crystal Reports training	Contact us to discuss and arrange date	$1,800.00	N/A

NOTE:

*All Certification courses are held only at our **Training at our facility in Kingston, Ontario.** Includes: lunch, refreshments, training materials*

Not Included: Travel and accommodation

Meal Choices: Meal choices will be presented the morning of each training session (in-house dates). Please alert us to any allergies and we will make special arrangements.

Please email or fax completed registration form to:
Amanda Tulett
Phone: 1(800) 617-2767 ext. 221
Fax: (613) 384-0941
Email: atulett@crms-software.com

Hotel and Accommodation Information
The Ambassador Hotel and Conference Centre

If you tell them you are training with CRMS Software they will offer you a preferred rate!
1550 Princess Street, Kingston, ON K&M 9E3 Tel: 1-800-267-7880
contact@ambassadorhotel.com http://www.ambassadorhotel.com/

For information on what to do after training have a look at the website below:
www.whatsonkingston.com